

**Report**  
**on**  
**Hands on Capacity Building Training Workshop for Non-Teaching Staff**

This is hereby reported that a week-long Inter College ‘**Hands on Capacity Building Training Workshop for Non-Teaching Staff**’ was organized by Shyam Lal College, University of Delhi during 2<sup>nd</sup> - 8<sup>th</sup> March 2021 under the aegis of DBT Star College Scheme in collaboration with IQAC (**Annexure 1**). A total of 30 non-teaching staff members participated from various colleges of Delhi University (**Annexure 2**). The participants were given hands on training on the preparation of standard solutions, calibration of significant scientific instruments such as pH meter, conductometer, UV-Vis spectrophotometer and setting up of distillation apparatus in the Chemistry Laboratory. In addition to the above-mentioned lab training, sessions on IT skills were also given including Microsoft Word, Excel and Powerpoint. On the last day, a special session was also organized on purchasing through online platform, GeM. The workshop was concluded by the esteemed presence of Prof. Rabi Narayan Kar, Principal, SLC where all the participants were given a certificate of participation. To evaluate the success of the event, a Google Form was circulated amongst the participants, where an overwhelming response was observed. 100% of the participants found the workshop to be very useful and stated that the ideas and the concepts the faculty members presented were very clear to everyone and all of them would like to attend such events in the near future as well (**Annexure 3**). The organizers are very thankful to Prof. Rabi Narayan Kar (Principal) and Dr. Kusha Tiwari (Coordinator IQAC) for their support and guidance throughout the workshop.

Glimpses of the workshop are attached herewith as **Annexure 4**.

## Annexure 1



**SLC** (University of Delhi)

**SHYAM LAL COLLEGE**

*under the aegis of DBT Star College Scheme  
in collaboration with IQAC  
Organizes*



Department of  
BioTechnology,  
Government  
of India

सत्यमेव जयते

**INTER COLLEGE 2021**

# **Hands on Capacity Building Training Workshop for Non-Teaching Staff**

DATE	DAY	SKILLS
2 <sup>nd</sup> March '21	Tuesday	Lab Skills
3 <sup>rd</sup> March '21	Wednesday	Lab Skills
4 <sup>th</sup> March '21	Thursday	IT Skills
5 <sup>th</sup> March '21	Friday	IT Skills
8 <sup>th</sup> March '21	Monday	Purchase on GEM, Valedictory

Timings: 10:00 am-01:00 pm

Venue: Day 1 & 2 - Chemistry Lab, SLC

Day 3, 4 & 5 - Computer Lab, SLC



**Limited seats for 25 members only!**

Please email your names to  
[ashugupta@shyamlal.du.ac.in](mailto:ashugupta@shyamlal.du.ac.in)

**Certificate will be provided  
to each participant upon  
course completion**



**Dr. Ashu Gupta**  
Overall Coordinator DBT,  
Department of Chemistry

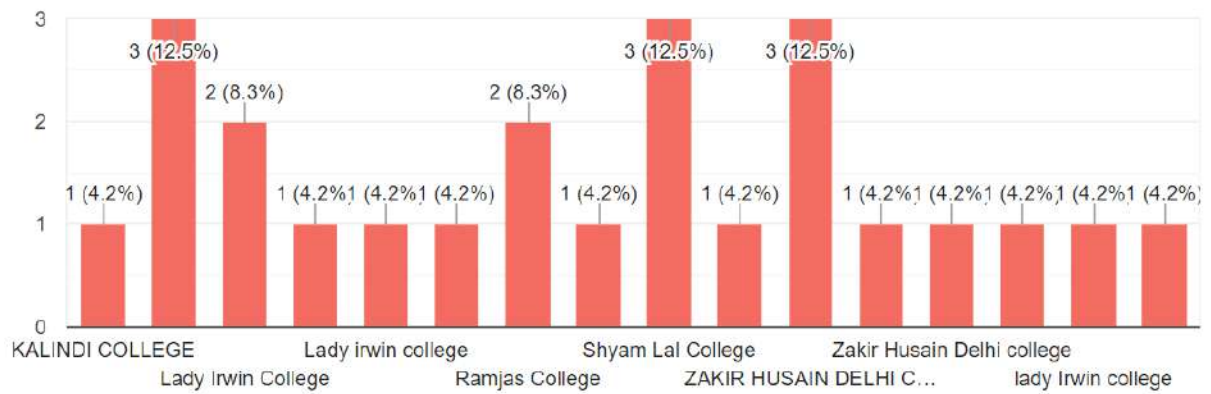
**Dr. Kusha Tiwari**  
Coordinator IQAC

**Prof. Rabi Narayan Kar**  
Principal, SLC

**Team Members - Dr. Ompal Yadav, Dr. Reshu Chaudhary,  
Dr. Radhika Gupta, Dr. Yukti Monga**

*(In case of higher number of interested candidates, additional batch might be organized)*

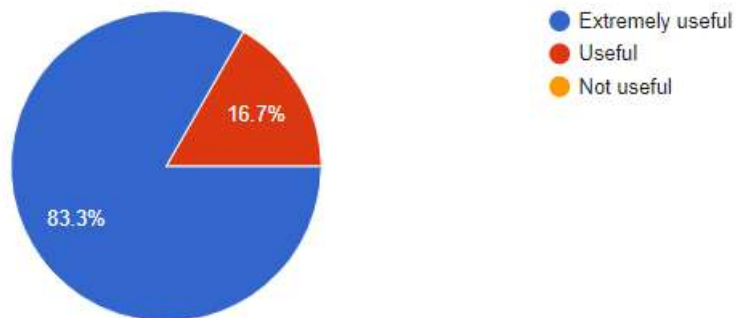
### Annexure 2



### Annexure 3

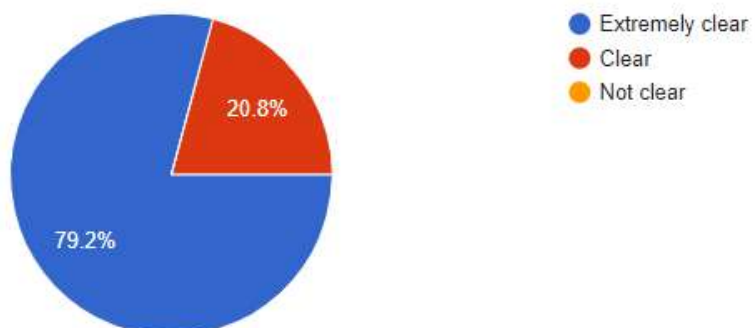
How useful did you find the workshop?

24 responses



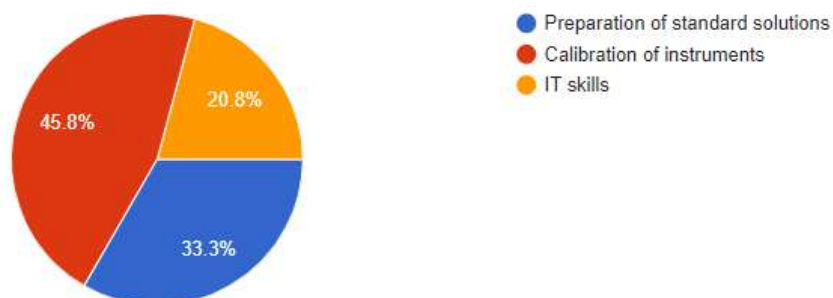
How clear were the ideas and concepts we presented?

24 responses



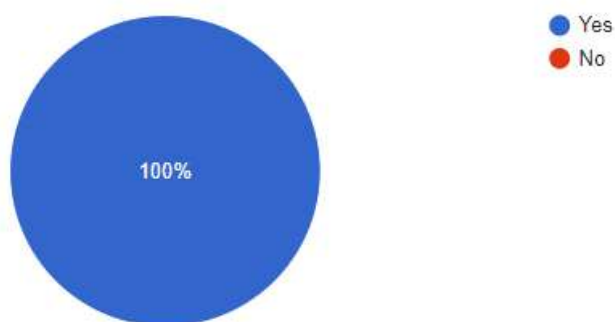
Which activity did you enjoy the most?

24 responses



Would you like to attend such workshops in the near future?

24 responses



Any suggestions to make this workshop better?

19 responses

Wrkshop make Lab staff more advanced.

NO

This workshop is very useful for us to make the future bright and success in our all service term. I want say that thanks all the faculty member like Dr. Ashu Gupta Madam, Dr. Yukti Monga Madam Dr. Ompal Yadav and other faculty members of SHYAM LAL COLLEGE and specially thanks to the Principal of this institution. We have got a lot to learn from this training program. We hope that similar training programs will continue to be done by you in the future as well.

Plcease give extra session for chemical making and give focus of Accuracy of chemical making.

Do the knowledge about physics subjects Also in future

The duration of every workshop should be atleast one week not only 2-3 days only

some more topic may be added like Zoology,botany etc

Annexure 4





