

The meeting of the IQAC of Shyam Lal College was held on 10/08/16 and the following members were present:

1. Dr. Rabi Narayan Kar (Chairperson)
2. Dr. Alka Sharma (Coordinator)
3. Prof. V.K Kaul, Deptt. of Business Eco, South Campus, Delhi University
4. Mr. Rajiv Saxena, Director, Mazars India
5. Dr. Arkaja Goswami
6. Dr. Samrendra Kumar
7. Dr. Ruchika Ramakrishnan
8. Dr. Kusha Tiwari
9. Dr. Sitaram Kumbhar
10. Mr. Jagat Singh Chauhan (A.O.)

The Committee confirmed the minutes of the previous meeting held on (6/5/16):

1. The orientation/training/workshop for the Non-teaching staff of the College has been successfully organized before the commencement of the admission process. The training has immensely helped the staff in coping with the pressures of the strenuous admission process and related works. The Committee further suggested to have regular interactions.
2. The Safety Audit of the Physics Lab, Chemistry Lab and the Computer Labs was also successfully conducted and it was observed that all the safety measures are in place in all the labs.
3. The Feedback questionnaire was distributed among the students of different courses in the last academic session, and accordingly the responses were analyzed, documented and corrective measures were also initiated in consultation with The Academic Affairs and Monitoring Committee.

The Committee unanimously decided the following agendas in the present meeting:

1. The Committee decided that the different departments be directed to make the academic cum teaching plans for the new session and accordingly carry out teaching and co-curricular activities.

2. The Committee, keeping in view the successful outcome of introducing the formal feedback mechanism in the last session, decided that the Feedback questionnaire be uploaded on the website and the same should also be made available in the hard copy form in the library with a designated drop box.
3. It was also decided that IQAC in collaboration with the Academic Affairs and Monitoring Committee would organize an Orientation programme for the teachers on introducing innovative pedagogical practices and tools in the classroom teaching.
4. It was further decided to conduct specialized training programme for selected volunteers from the non-teaching staff who in turn would regularly interact with their fellow colleagues and redress the problems faced by them on regular basis.
5. It was also noted that the College has successfully established Centre for Industry Interaction and Skill Development (CIISD) and Centre for Holistic Development (CHD) for the holistic development of all the stakeholders.
6. It was also decided that the College would launch an E-waste Centre in the coming session.