

Report

Topic: Non-Teaching Training Program on various issues regarding “Recruitment and Promotion Procedures” in the College held on 21.10.2021

Introduction

Shyam Lal College organized a **Non-Teaching Training Program** on various issues regarding “Recruitment and Promotion Procedures” in the campus on 21.10.2021. Dr. Naresh Kumar, Assistant Registrar, University of College visited the college and addressed on the topic. Many office staff members were presented in the training program. Honorable Principal Dr. Rabi Narayan Kar was also presented in the event. The event comprised of two (2) sessions:

S.No.	Topic	Time
1.	Recruitment Rules and Procedure	Session: 1 11 a.m. to 12.30 p.m.
2.	Promotion Rules and Procedure	Session: 2 2.30 p.m. to 3.30 p.m.

Staff members discussed on rules and procedure regarding recruitment. Dr. Naresh replied the queries raised by the staff members of non-teaching staff. They enjoyed the sessions and gained the knowledge. Some staff members clarified on promotion through Departmental Promotion, Limited departmental examination and MACP doubts.

Staff members considered it to be a learning experience and benefitted from face-to-face discussions. The discussions gave attendees the opportunity to raise questions about the topic. The discussions proved invaluable to the staff in gaining some very useful tips on the subject so that office functioning can improve. Administrative Officer Shri Atul Kumar Jain gave a vote of thanks.

Feedback from the discussions

The discussions provided several ideas and guidance for future learning process. This is a valuable source of learning and is very helpful in illustrating the rules and procedure on the topic. The eminent speaker shared his experience and information.