



SHYAM LAL COLLEGE

(University of Delhi)

G.T. Road, Shahdara, Delhi-32

Website: www.shyamlal.du.ac.in

May 24, 2017

Subject:- Quotation for the Printing of College Prospectus-2017-18

The College invites sealed quotations for printing of the College Prospectus for the Academic year 2017-18 from the experienced vendors. The sealed quotations duly super scribed the "Quotation for the printing of College prospectus" shall reach the College office latest by 30.05.2017 at 12.00 noon and shall be opened on the same date at 2:30 p.m. as per the specifications given below:-

1. Number of Copies : 1500
2. Contents approx.. : 50-60 pages(size 21x28 cm)
3. Colour pages : Around 10 to 16 pages and 4 pages Multi-coloured laminated Cover
4. Prospectus shall include an admission form and a student's undertaking form.
5. No conveyance for visiting the College for job.
6. Printer will have to deliver the Prospectus to the College
7. All copies for the prospectus shall be supplied within seven days from the final approval of the draft copy.
8. Vendors are requested to submit the sample of the paper and indicative prices for each category
9. Please note that VAT/TAX, if any must be quoted separately.

If it is found that the material used to print the prospectus is of sub-standard quality or the final product is not according to the sample shown to the College , the College may impose a fine and/or the payment may be withheld fully or partly and/or the order will be treated as cancelled to that case, the firm is required to take back the rejected material on its own expenses. The decision of the College in this regard shall be final and binding. The principal reserves the right to reject any or all the quotations, without assigning any reasons , thereof.

Sd/
(Dr. Rabi Narayan Kar)
Principal